

# SCSGIN By-Laws

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For the South Carolina State Government  
Improvement Network

February 1, 2008



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## ARTICLE I. ORGANIZATION AND PURPOSE

### **Section 1: Name**

The name of this organization shall be The South Carolina State Government Improvement Network (Hereinafter referred to as the Network). The Network hereby incorporates by reference and intends to be bound by all provisions of its Certificate of Incorporation from the State of South Carolina dated December 3, 1992 and its Articles of Incorporation dated December 23, 1992, as amended on February 2, 2007.

### **Section 2: Organization**

The South Carolina State Government Improvement Network is an incorporated association of individuals composed of members from state agencies, boards, commissions, authorities, institutions of higher learning and others concerned with improving state government.

### **Section 3: Purpose**

The mission of the Network is to create opportunities for organizations and individuals in state government to improve the services they deliver. We do this by providing a central point of contact for education and information sharing on innovative management practices.

## ARTICLE II. STRUCTURE

### **Section 1: Membership**

The Network shall consist of members who choose to participate in its activities. The Network Executive Committee shall establish an official list of Network members for voting purposes. Each member of the Network shall have one vote in all voting matters. All memberships are renewable on the member's anniversary date.

### **Section 2: Executive Committee**

Direction and guidance in the business affairs of the organization shall be provided by the Executive Committee. The Executive Committee shall meet on a regular basis. The Executive Committee shall consist of eight (8) Network members elected by the membership at-large. Each Executive Committee member shall serve until his/her successor is elected. The terms of office shall be staggered and shall be for two years. There shall be no limit as to the number of terms that a Committee member may serve. Executive Committee members shall adhere to ground rules established by the

Committee and may be removed for cause should violations occur. Four members of the Executive Committee shall be chosen each year for two-year terms of office. Elections will be held to fill unexpired terms at the discretion of the Executive Committee. The Executive Committee may, from time to time, appoint ex-officio members to serve with the Executive Committee in a non-voting capacity. Ex-officio members shall serve by invitation and at the pleasure of the Executive Committee.

**Section 3: Elections**

Nominations for Executive Committee membership will be accepted in writing from October 1 until October 31 each year. Elections for the Executive Committee shall be held in November and announced in December each year.

**Section 4: Regular Meetings**

The Executive Committee shall establish a schedule of general membership meetings and special events annually.

**Section 5: Called Meetings**

Called meetings of the Network Executive Committee may be scheduled at the request of the Chairperson of the Executive Committee. Written notice shall be provided at least two days prior to any special meeting.

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| <p><b>ARTICLE III. OFFICERS</b></p> |
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**Section 1: Number**

The officers of the Network shall be a Chairperson, a Vice-Chairperson and a Secretary-Treasurer.

**Section 2: Elections, Appointments and Terms of Office**

The Chairperson and Vice Chairperson shall be elected by the Executive Committee from its own membership. A member may not serve in either one of these positions for more than two consecutive years, but is eligible for re-election following a one-year break of service. This does not restrict a member from serving or continuing to serve on the Executive Committee or from holding any other officer position. The election of officers shall occur at the regularly scheduled Executive Committee meeting of the Network subsequent to the election of the Executive Committee. Each officer shall hold office until a successor has been duly appointed or until resignation. The Secretary-Treasurer shall be appointed by the Executive Committee and will serve at the pleasure of the Committee. The Secretary-Treasurer is not required to be a member of the Executive Committee.

**ARTICLE IV. OFFICES AND ADMINISTRATIVE SUPPORT****Section 1: Administrative Support**

Administrative support to the Network shall be by volunteers from the membership. Such support could include, but will not be limited to, the development of the meeting agenda, the compiling and publishing of the minutes of the Network meetings, the notification of members of called meetings of the Network Executive Committee, and the maintenance of the records of the Network membership.

**Section 2: Offices**

The Network shall not have a permanent, principal office. Official correspondence for the Executive Committee or officers shall be sent to the Network at P.O. Box 1914, Columbia S.C. 29202.

**ARTICLE V: AMENDMENTS**

These by-laws may be altered, amended or repealed and new by-laws may be adopted by the Executive Committee or by a majority vote of the membership.