

Executive Board Minutes

For the South Carolina State Government
Improvement Network

Friday, October 7, 2011



Executive Committee Meeting Minutes Friday, October 7, 2011

Members Present:

Anna Berger, Walter Caudle, Garry Monjo, Suzie Rast, Nathan Strong
Absent: Jocelyn Boyd, Leesa Benggio, Judy Lucas

Minutes:

We did not have a quorum when this item was addressed so minutes were not approved.

Financial Update:

As of October 6, 2011, the current balance is \$1,475.50. Since our last update, the Network has received one donation of \$10.00 and expenditures of \$176.05 for newsletter production and expenses related to the Ethics event.

Walter introduced Barbara Anderson from ASPA. The discussion focused on ASPA partnering with SCSGIN in the future. The MOU we have prepared will need to be modified for this group. **Nathan** will make the appropriate revisions. ASPA's next event is 10/14 with a visiting academician from Tennessee. Barbara suggested we all visit the ASPA web site.

Committee Reports:

Education and Events: Anna and Leesa

Joint CPM Event on September 29th

Garry and Judy attended the "Looking for Ways to Motivate Staff and Make a Positive Difference" session and Garry reported on it.

Ethics Event on November 4th

We currently have 24 registrants. The hard copy marketing piece has been mailed as has the e-mail promotion of the event. We expect more registrations as a result of those efforts. **Suzie** is to send the promotional flyer to Walter for him to distribute. Issues to still be dealt with include:

Suzie to purchase folders and labels about a week in advance

Nathan/Anna to check with printing at USC

Jocelyn to find out what the CLE requirements are for attendants

Nathan will find out when we can get into Archives. We need to be there by 7:30

Garry, Suzie and Judy to man the registration table

Jocelyn, Leesa and Walter will set the food up

Anna and Nathan will handle handouts

Nathan is handling registrations and send to Suzie for invoicing

Suzie to send **Anna** evaluation form

Menu:

Suzie to purchase – Coffee (decaf and reg) and sugar, sweet & low, creamer, stirrers, bottled water, plates, napkins, cups, forks, fruit tray, muffins and Danish.

We will include in the participant materials the donation/membership form and the SCSGIN brochure along with the handouts.

We determined that the Network Board members will not pay unless we don't break even on the event.

Website: Garry

Garry has sent updates to **Eric**.

Newsletter: Judy and Jocelyn

No report.

Membership: Nathan, Jocelyn and Suzie

No report

Old Business:

There was no old business

New Business:

Election nominations. All are asked to be thinking of potential candidates that can help strengthen the Network. Expiring terms: Jocelyn, Anna, Garry and Suzie.

Next Meeting:

The next meeting is the Ethics event.